

UC Davis Young Scholars Program Application Instructions

Thank you for applying to the UC Davis Young Scholars Program. Please read these instructions before beginning your application. **Applications are due by 11:59 PM on March 16, 2017.** To be eligible to participate in the UC Davis Young Scholars Program for the summer of 2017, an applicant must currently be enrolled as a sophomore or junior in high school. In addition, the applicant must be at least 16 years of age on June 25, 2017 but not 18 before August 5, 2017. International students are encouraged to apply however there are additional costs for international students to cover additional services provided by the University's international students' services office.

Step 1- Gather necessary information

1. Names and email addresses for teachers who will provide references for you.
 - a. You will be asked to provide the name of a science teacher and another teacher who will complete an online recommendation on your behalf. (No letters of recommendation are required)
 - b. Please ask those teachers to add jrpomeroy@ucdavis.edu as a favorite or known email address so that the reference request will not be treated as SPAM or Junk mail. If your teacher uses gmail, [this](#) request may go directly to their spam or junk folders. In order to receive instructions for completing your recommendation, you should ask them to check the spam or junk folders for instructions.
 - c. You should request your teacher recommendations when you begin your application. When the teacher submits their recommendation, you will receive an email with the confirmation number associated with that recommendation. Failure to include that confirmation number will make it difficult or impossible to match your application with the teacher's recommendation. Please note: You will not be allowed to submit your application until you have entered the confirmation numbers in the appropriate fields.
 - d. ***Plan ahead and request your teacher recommendations early so that teachers will have sufficient time to submit them in time for you to enter the confirmation numbers and submit the application by the due date.***
2. Unofficial copy of your high school transcript updated with your Fall 2016 semester grades
 - a. This transcript will be submitted as an attachment to the application. It must be uploaded as a .pdf file. **No other formats will be accepted. Please be sure that the file you attach is readable. If it is not, it will be considered as missing.**
 - b. **Transcripts MUST contain the name of the school and the name of the student.**
 - c. Grade reports or report cards are not acceptable.
3. Parents' email address and mobile phone number.

Step 2- Begin your application

1. Begin your application with sufficient time to request teacher recommendations and for the teacher to complete and submit their recommendations before the application due date. **(11:59 PM, March 16, 2017)**
 - a. **NOTE: Be sure your browser cookies are enabled. They are required for logging into the site.**
2. Complete all required information to move through the application.
3. Save as Draft after each page. This will allow you to return to your application for edits and updates
4. Read the essay questions.
 - a. Plan you responses before completing the essay questions
 - b. Your responses may be written in Word and pasted into the application.
 - c. Be sure to adhere to the word/character limits.
 - i. Word limits includes **all** information entered in the essay question fields including citations.
 - d. 2017 Application Essay Questions:
 - i. What are three things you hope to accomplish within six (6) months of graduating from high school? Please be specific. **(200 Words)**
 - ii. What was the most challenging task you were ever asked to complete in a science class at your high school (no summer or extracurricular activities should be included)? What made it challenging AND what did you learn about yourself in the process? **(200 words)**
 - iii. Describe one thing about yourself that might hinder your success in this program AND something that might contribute that success. **(200 words)**
 - iv. In **140 characters** or less, please tell us something about yourself you feel the admissions committee might want to know that is not already covered in your application response. **(140 CHARACTERS)**

Step 3- Submit your application

1. Pay the \$25 application fee

- a. Click on the **Pay Online** button on the left navigation bar and pay with a credit card. (If you do not have a credit/debit card, contact the Director for further instructions)
 - b. Students wishing to request an application fee waiver should contact the Director at jrpomeroy@ucdavis.edu.**
2. Proofread your application.
 - a. Be sure all required fields are completed.
 - b. Make sure you have entered the teachers' recommendation confirmation numbers in the appropriate fields.
 - i. These numbers will be used by program staff to match your application with your recommendations.
3. **PLEASE NOTE:** The UC Davis Young Scholars Program is a full six-week program. Applicants should not plan or have any other obligations during the six weeks that would take them away from the program or program activities. Please contact the Director prior to submitting your application if you have questions or concerns about extramural obligations.
4. Submit your application
 - a. Once submitted, you may not edit your application
 - b. Do not wait until the last minute to submit your applications.

Step 4 –OPTIONAL – Request for fee reductions

Substantial fee reductions are available for some students on a sliding scale, needs basis. Requests for considerations of fee reductions **MUST** be mailed and received at the address below by the close of business on March 16, 2017. Requests for fee reductions will be considered after applications have been reviewed and successful participants identified.

1. Gather your parents' or guardians' most recent Federal Income Tax Form 1040, 1040A, 1040EZ.
 - a. Please black out or obliterate social security numbers.
2. Write a cover letter describing your family's financial obligations.
3. Mail the cover letter and the income tax forms to the Director by March 16, 2017

J. Richard Pomeroy, Director
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